

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)

Republic of Serbia

The Western Balkan Trade and Transport Facilitation Project (WBTF)

Project ID No. P162043

Assignment Title:

- **Individual Consultant (full time) – Transport Legal/Regulatory (Policy) Expert, Reference No. SER- WBTF -IC-CS-20-07**

The International Bank for Reconstruction and Development (IBRD) has granted to the Republic of Serbia (RoS) EUR 35 million loan for The Western Balkan Trade and Transport Facilitation Project (WBTF). WBTF project is a part of a Multiphase Programmatic Approach covering in the first phase Serbia, Albania and North Macedonia supporting a combination of investments, technical assistance and regulatory and institutional reforms. WBTF project aims to support Western Balkan governments to promote deeper economic integration, within the region and the EU by assisting with the implementation of measures aiming at: facilitating cross-border movement of goods, enhancing transport efficiency and predictability and enhancing market access for trade in services and investments.

RoS intends to apply part of the proceeds to payments for consulting services to be procured under this project.

The scope of work of the Transport Policy Expert shall include, but not be limited to the following: Reviewing of existing deliverables from completed projects which are related to the components of the Project; Preparing progress reports for the Ministry, quality review of relevant deliverables and recommendations for their improvement, as well as any other suggestions or topics that the ministry should address and decide upon; Reviewing existing legislation, policies, and standards related to the perspective of components of the Project; Analyzing current national institutional and legislative framework with identification of bottlenecks and gaps with respect to the proposed reforms and institutional enhancements; Analyzing legislative and administrative framework covering the Project's component at the regional and EU level; Interpreting the assembled information and regular updates on developments in the Project related areas at national, regional and EU level; Support for preparation of policies, strategies, laws and regulations, and administrative framework in Project related areas; Guiding the proposed strategies and action plans in Project related areas in line with national regulations in terms of drafting strategic documents as well as giving the comments on related strategic documents; Commenting to delivered action plans and developing of the roadmap for implementation of policy recommendations for improvement and options for further development of institutional and legal framework related to the Project; Supporting the Beneficiary in implementation of policy recommendations for improvement of institutional and legislative framework related to the Project (drafting of strategic documents, laws and bylaws amendments, changes of management and organization of public sector entities within the Project); Commenting and guiding the proposed Action plan for implementation of preferred options for further development of institutional and legal framework related to the Project; Performing internal training on project-related matters to staff of the MCTI and relevant ministries and other beneficiaries of the project.

The Consultant shall provide full time services for the life of the project, i.e. until December 15, 2025, with a probationary period of six (6) months.

The Transport Policy Expert should possess:

An advanced degree or minimum 4-year university degree in transport engineering, law, economics, administration or other relevant fields; Minimum 8 years of general professional experience; At least 5 years of professional experience related to policy making in transport sector; Experience in drafting policy and strategic documents; Experience working with or within both the public and private sector; Strong background in various areas of EU transport policy including but not limited to: European transport strategies, sustainable transport, transport infrastructure and investment in transport, intelligent transport systems, logistics and multimodal transport will be an advantage; Previous experience with IFI or EU projects will be an advantage; Knowledge of computer, office software and web-based applications use; Excellent writing/reporting and presentation skills; Excellent interpersonal, networking and team building skills; Excellent knowledge of written and spoken Serbian and English.

The detailed Terms of References for all of the above referenced consulting services is posted on the official website of the Ministry of Construction, Transport and Infrastructure <https://www.mgsi.gov.rs/en> and on the official website of the company “Koridori Srbije” <http://koridorisrbije.rs/en/international-procurement>.

The CFU of the Ministry of Finance now invites eligible individual consultants to indicate their interest in providing the above services. Interested consultants must provide Cover Letter and CV representing description of similar assignments, experience in similar conditions and availability of appropriate skills (scanned diplomas to be sent with CV).

The evaluation criteria for the assignment:

- Specific Experience relevant to the Assignment (40 Points)
- Qualifications and Competence relevant to the Assignment (60 Points)

The attention of interested Consultants is drawn to paragraph 3.16 and 3.17 of the **World Bank’s Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, World, Non-Consulting and Consulting Services, July 2016, revised November 2017 and August 2018** (“the Regulations”) setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the *Open Competitive Selection of Individual Consultants* as set out in the Regulations.

Interested consultants may obtain further information from the CFU at the address below from 09:00 to 15:00 hours.

Expressions of interest **in English language** must be delivered to the e-mail address below by **September 7, 2020, 12:00 Noon**, local time.

When submitting Expressions of interest please indicate assignment and reference number for which you are applying.

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| Contact: | E-mail: | Address: |
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| To: | zorica.petrovic@mfin.gov.rs Ms. Zorica Petrović Procurement Specialist | Ministry of Finance Central Fiduciary Unit 3-5 Sremska St |
| Cc: | ljliljana.dzuver@mfin.gov.rs ljliljana.stojic@mgsi.gov.rs | 11000 Belgrade, Serbia Tel/Fax: (+381 11) 202-15-30 |

TERMS OF REFERENCE
Transport Legal / Regulatory (Policy) Expert
Western Balkan Trade and Transport Facilitation Project
(Part referred to Republic of Serbia)

Background

The International Bank for Reconstruction and Development (IBRD) has granted to the Republic of Serbia (RoS) EUR 35 million loan for The Western Balkan Trade and Transport Facilitation Project (WBTTTF). WBTTTF project is a part of a Multiphase Programmatic Approach covering in the first phase Serbia, Albania and Republic of Macedonia supporting a combination of investments, technical assistance and regulatory and institutional reforms. WBTTTF project aims to support Western Balkan governments to promote deeper economic integration, within the region and the EU by assisting with the implementation of measures aiming at: facilitating cross-border movement of goods, enhancing transport efficiency and predictability and enhancing market access for trade in services and investments.

Objective

Objective of the Project is to reduce trade costs and increase transport efficiency in the Western Balkans. The program is structured around the following four components, which are common across the region and phases, albeit the specific scope of activities is adjusted for each beneficiary. Component 1: Facilitating movement of goods across the Western Balkans. The component focuses on (a) the design and adoption and implementation of the National Single Window (NSW); (b) the improvements of border crossing points and crossing points in selected trade corridors, and the implementation of Electronic Data Interchange (EDI). Component 2: Enhancing transport efficiency and predictability. This component will focus on (a) the adoption of an Intelligent Transport System (ITS) and corridor performance monitoring, and (b) the improvement of Railway Level Crossings (RLC). Component 3 -Improve market access in services and foster regional investments Support through technical assistance for the implementation of regulatory and institutional reforms to align with the parties specific commitments under: Central European Free Trade Agreement (CEFTA) Additional Protocol 6; and Multi-annual Action Plan for a Regional Economic Area in the Western Balkan (MAP). Component 4. Support project implementation units (PIU) and provide additional technical support, including for policy coordination, operating costs, and monitoring and evaluation of the program.

The project implementation will be anchored in the Ministry of Construction, Transport and Infrastructure (MCTI) and procurement and fiduciary roles are hosted in the Central Fiduciary Unit (CFU) within the Ministry of Finance. The MCTI will be ultimately accountable for execution of project activities and the project implementation would rely on its existing structures, with the additional support of the Project Implementation Unit (PIU) that will be established under the project. Decisions will be made by the MCTI in coordination with the PIU. The PIU will have direct responsibility for project management, coordination, and implementation /enforcement. The PIU will report to the MCTI management and will be responsible for day-to-day project implementation, for preparing TORs, reviewing documents, overall project coordination, monitoring activities, safeguard and reporting.

Scope of Work – Transport Policy Expert

The scope of work of the Transport Policy Expert shall include, but not be limited to the following:

- Reviewing of existing deliverables from completed projects which are related to the components of the Project;

- Preparing progress reports for the Ministry, quality review of relevant deliverables and recommendations for their improvement, as well as any other suggestions or topics that the ministry should address and decide upon;
- Reviewing existing legislation, policies, and standards related to the perspective of components of the Project;
- Analyzing current national institutional and legislative framework with identification of bottlenecks and gaps with respect to the proposed reforms and institutional enhancements;
- Analyzing legislative and administrative framework covering the Project`s component at the regional and EU level;
- Interpreting the assembled information and regular updates on developments in the Project related areas at national, regional and EU level;
- Support for preparation of policies, strategies, laws and regulations, and administrative framework in Project related areas;
- Guiding the proposed strategies and action plans in Project related areas in line with national regulations in terms of drafting strategic documents as well as giving the comments on related strategic documents;
- Commenting to delivered action plans and developing of the roadmap for implementation of policy recommendations for improvement and options for further development of institutional and legal framework related to the Project;
- Supporting the Beneficiary in implementation of policy recommendations for improvement of institutional and legislative framework related to the Project (drafting of strategic documents, laws and bylaws amendments, changes of management and organization of public sector entities within the Project)
- Commenting and guiding the proposed Action plan for implementation of preferred options for further development of institutional and legal framework related to the Project;
- Performing internal training on project-related matters to staff of the MCTI and relevant ministries and other beneficiaries of the project;

Reporting requirements

The Consultant shall report to the Head of PIU.

Profile of the Transport Policy Expert

The Transport Policy Expert should possess:

- Advanced degree or minimum 4-year university degree in transport engineering, law, economics, administration or other relevant fields.
- Minimum 8 years of general professional experience;
- At least 5 years of professional experience related to policy making in transport sector;

- Experience in drafting policy and strategic documents;
- Experience working with or within both the public and private sector.
- Strong background in various areas of EU transport policy including but not limited to: European transport strategies, sustainable transport, transport infrastructure and investment in transport, intelligent transport systems, logistics and multimodal transport will be an advantage;
- Previous experience with IFI or EU projects will be an advantage;
- Knowledge of computer, office software and web-based applications use.
- Excellent writing/reporting and presentation skills;
- Excellent interpersonal, networking and team building skills.
- Excellent knowledge of written and spoken Serbian and English.

Length of assignment

The Consultant shall provide full time services for the life of the project, i.e. until December 15, 2025, with a probationary period of six (6) months.

Facilities to be provided to the Consultant

MCTI will provide the Consultant with suitable office space and office equipment (PC, telephone, internet connection, etc.) and access to office services as required.

Confidentiality

The Consultant undertakes to maintain confidentiality on all information that is not in the public domain and shall not be involved in another assignment that represents a conflict of interest to the prevailing assignment.

Selection of Consultant

The Consultant will be selected applying Open competition method.

The Consultant is eligible and his selection does not create any conflict of interest as provided in the Bank`s Procurement Regulations.