

EXTENSION OF DEADLINE FROM NOVEMBER 6, 2023 TO NOVEMBER 13, 2023

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)**

Republic of Serbia
The Western Balkan Trade and Transport Facilitation Project (WBTTF)
Project ID No. P162043

Assignment Title:

**Individual Consultant (part time) – Specialist for Monitoring and Evaluation of
Project Development Indicators**
Reference No. SER- WBTTF -IC-CS-23-01

The International Bank for Reconstruction and Development (IBRD) has granted to the Republic of Serbia (RoS) EUR 35 million loan for The Western Balkan Trade and Transport Facilitation Project (WBTTF). WBTTF project is a part of a Multiphase Programmatic Approach covering in the first phase Serbia, Albania and North Macedonia supporting a combination of investments, technical assistance and regulatory and institutional reforms. WBTTF project aims to support Western Balkan governments to promote deeper economic integration, within the region and the EU by assisting with the implementation of measures aiming at: facilitating cross-border movement of goods, enhancing transport efficiency and predictability and enhancing market access for trade in services and investments.

RoS intends to apply part of the proceeds to payments for consulting services to be procured under this project.

Scope of Work

Generally, the Consultant will be responsible to monitor and evaluate Project Progress in respect of already identified Project Development Indicators (given as Appendix 1 to this ToRs) based on the data that she/he will collect via using qualitative and quantitative methodological tools and process of such data through detailed analysis in a form of an annual reports for 2022, 2023 and 2024. It should be noted that periodic collection and processing of data is a critical for successful monitoring and development of the Project, and consequently the MPA. Data collected from Doing Business Reports¹, surveys and studies during the MPA will influence policy development and additional activities to facilitate implementation.

Specific responsibilities of the expert will include, but would not limited to the following:

¹ Discontinued in 2021

- Review the Project Documents and Doing Business report methodology in Trading Across the Border section, as well as other relevant documents, that will support the preparation of detailed methodology;
- Apply methodological approach of data collection, data processing and data analysis which corresponds with the Doing Business report methodology,
- Identify key relevant stakeholders that will be main source of data collection and organize meetings with them in order to introduce them with the process of data collection and importance and delivering of data;
- Data collection using qualitative and quantitative methods for each of the indicators given in the Appendix 1 of these ToRs;
- Maintain a uniform and consistent data collection and reporting methodology and schedule, and ensure consistent and timely application of all M&E systems and standards;
- Collect qualitative and quantitative data on Project deliverables, results and impact; collate, consolidate and prepare annual report on monitoring and evaluation of the Project Development Indicators (PDI);
- Performs other related tasks at the request of the Project Coordinator and/or Head of PIU.

Qualification criteria:

- Advanced degree (Masters level) in Law, Public Policy, Economics or equivalent;
- At least five (5) years of experience with designing and using evaluation tools and methods such as surveys, interviews, focus groups, and research from secondary sources;
- Experience in conducting of at least one similar national/regional analyses/bench marks based on pre-defined indicators, financed by international financial institution (IFI);
- Strong research and analytical skills;
- Excellent communications skills to present information, respond to questions and write reports;
- Excellent Knowledge of English and Serbian language;
- Knowledge of business regulatory/policy issues in the country (R Serbia) is strongly preferred;
- Familiarity with international trade logistics and national customs laws, regulations and border procedures is desirable;
- Proven ability to work without close supervision, to do effective multitasking, and to deal with rapidly shifting priorities under pressure;
- Ability to operate in a multicultural environment and build effective working relations with local and external counterparts;
- Self-Planning & Organizing, Problem Solving, Communication, Teamwork, Initiative

The Consultant is expected to provide part time services in the period of 25 months, with the possibility of extension. The estimated number of person-days required for the assignment is 250 staff-days (approximately 120 days per year). This assignment requires 100% field work, which means that Consultant will have to be present in Republic of Serbia, while implementing it.

The detailed Terms of References for the above referenced consulting services is posted on the official website of the Ministry of Construction, Transport and Infrastructure <https://www.mgsi.gov.rs/en/dokuments/request-expressions-interest-consulting-services-individual-consultants>.

The CFU of the Ministry of Finance now invites eligible individual consultants to indicate their interest in providing the above services. Interested consultants must provide Cover Letter and CV representing description of similar assignments, experience in similar conditions and availability of appropriate skills (scanned diplomas to be sent with CV).

The evaluation criteria for each assignment:

- Specific Experience relevant to the Assignment (60 Points)
- Qualifications and Competence relevant to the Assignment (40 Points)

The attention of interested Consultants is drawn to paragraph 3.16 and 3.17 of the *World Bank's Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, World, Non-Consulting and Consulting Services, July 2016, revised November 2017* (“the Regulations”) setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the *Open Competitive Selection of Individual Consultants* as set out in the Regulations.

Interested consultants may obtain further information from the CFU at the address below from 09:00 to 15:00 hours.

Expressions of interest **in English language** must be delivered to the e-mail address below by **November 13, 2023, 12:00 Noon**, local time.

When submitting Expressions of interest please indicate assignment and reference number for which you are applying.

Contact:	E-mail:	Address:
To:	zorica.petrovic@mfin.gov.rs Ms. Zorica Petrović Procurement Specialist	Ministry of Finance Central Fiduciary Unit 3-5 Sremska St
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