

**REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES – INDIVIDUAL CONSULTANTS)**

**Republic of Serbia
The Western Balkan Trade and Transport Facilitation Project (WBTF)**
Project ID No. P162043

Assignment Title:

**Individual Consultant (lump-sum) – Monitoring and Evaluation Specialist
Reference No. SER- WBTF -IC-CS-26-35**

The International Bank for Reconstruction and Development (IBRD) has granted to the Republic of Serbia (RoS) EUR 35 million loan for The Western Balkan Trade and Transport Facilitation Project (WBTF). WBTF project is a part of a Multiphase Programmatic Approach covering in the first phase Serbia, Albania and North Macedonia supporting a combination of investments, technical assistance and regulatory and institutional reforms. WBTF project aims to support Western Balkan governments to promote deeper economic integration, within the region and the EU by assisting with the implementation of measures aiming at: facilitating cross-border movement of goods, enhancing transport efficiency and predictability and enhancing market access for trade in services and investments.

RoS intends to apply part of the proceeds to payments for consulting services to be procured under this project.

Scope of Work

Specific responsibilities of the expert will include the following:

- Review the Project Documents – PAD and POM, the Result Framework, the current M&E methodology, the progress reports produced so far, as well as other relevant documents, needed to establish an updated methodology for monitoring and reporting;
- In response to the discontinuation of Doing Business reporting by the World Bank, propose possible revisions of related indicators, baseline and target values, as well as sources of data, in consultation with the World Bank and MCTI, Head of PIU, as well as discussions and exchange of practices with PIUs from Albania and North Macedonia.
- Review and assess the data sources and measurement arrangements envisaged in the PAD—including existing information systems, data provided by CEFTA and the Transport Community, Time Release Studies (as the principal operational measure of border performance), the Corridor Performance Tool when available (for transport efficiency and reliability) and customs and border-agency data on inspections, beneficiary firms, regulations adopted and other relevant results. The Consultant shall determine their availability, suitability and reliability for monitoring the relevant indicators.
- At start of the assignment, meet with the Head of PIU and other relevant PIU/MCTI representatives to discuss the assignment, confirm the scope and priorities of the M&E activities, identify relevant institutions and other stakeholders, and agree on working and coordination arrangements;
- In consultation with the PIU, prepare and maintain a list of relevant stakeholders, data owners/providers and focal points, including the type of information expected from each stakeholder, the proposed format of data submission and indicative timelines/frequency for providing the required data;

- Where necessary, support the PIU in organizing introductory and technical meetings with relevant stakeholders and data providers in order to explain the monitoring requirements, confirm the availability of data, agree on data submission arrangements and identify any potential constraints affecting timely data collection;
- The PIU will facilitate the Consultant's access to Project-related information and provide reasonable institutional support through official communication and coordination with relevant data providers, where required. The Consultant shall proactively follow up and inform the PIU of any delays or data gaps that may affect the assignment.
- Apply data collection (including prior identification of relevant stakeholders, data sources and data availability calendars), data processing and data analysis/synthesis to present progress.
- Present qualitative and quantitative data on Project deliverables, outputs, outcomes and impact; collate, consolidate and prepare semi-annual monitoring reports and assessment of achievement of Project Development Indicators (PDIs), ensuring that reported achievements are supported by verifiable evidence;
- Analyse progress against baselines, intermediate and end targets, explain significant deviations and assess whether implementation remains on track to achieve the expected results;
- Maintain a uniform and consistent reporting methodology and schedule, and ensure consistent and timely application of M&E systems and standards;
- Perform other M&E-related tasks requested by the Head of PIU and/or Project Coordinator that are consistent with the purpose and scope of the assignment.

Qualification criteria:

The M&E Specialist should possess:

- Masters's degree or equivalent – minimum four years of university-level study programme in transport/traffic engineering, economics, social sciences & humanities, public administration or related fields;
- Minimum 15 years of overall professional experience;
- Minimum 10 years of professional experience related to monitoring, evaluation and project management;
- Experience with designing monitoring and evaluation systems and tools;
- Experience in conducting monitoring of at least one similar national/regional project monitoring based on pre-defined indicators, financed by international financial institution (IFI);
- Experience working in public sector environments will be considered an advantage;
- Excellent command of both English and Serbian languages;
- Experience working in the transport sector will be considered an advantage;
- Proven ability to work without close supervision, to do effective multitasking, and to deal with rapidly shifting priorities under pressure;
- Ability to operate in a multicultural environment and build effective working relations with local and external counterparts;
- Self-Planning & Organizing, Problem Solving, Communication, Teamwork, Initiative.

The consultancy will commence in September 2026 and it is expected that the period over which the Consultant shall provide the Services will be 14 months, or any other period as may be subsequently agreed by the parties in writing.

The detailed Terms of References for the above referenced consulting services is posted on the official website of the Ministry of Construction, Transport and Infrastructure <https://www.mgsi.gov.rs/en/dokuments/request-expressions-interest-consulting-services-individual-consultants>.

The CFU of the Ministry of Finance now invites eligible individual consultants to indicate their interest in providing the above services. Interested consultants must provide Cover Letter and CV representing description of similar assignments, experience in similar conditions and availability of appropriate skills (scanned diplomas to be sent with CV).

The candidates will be evaluated applying the following evaluation criteria:

- Qualifications and General experience (40 Points)
- Specific Experience relevant to the Assignment (60 Points)

The attention of interested Consultants is drawn to paragraph 3.16 and 3.17 of the ***World Bank's Procurement Regulations for IPF Borrowers – Procurement in Investment Project Financing Goods, World, Non-Consulting and Consulting Services, July 2016, revised November 2017*** (“the Regulations”) setting forth the World Bank’s policy on conflict of interest.

A Consultant will be selected in accordance with the *Open Competitive Selection of Individual Consultants* as set out in the Regulations.

Interested consultants may obtain further information from the CFU at the address below from 09:00 to 15:00 hours.

Expressions of interest **in English language** must be delivered to the e-mail address below by **September 15th, 2026, 12:00 Noon**, local time.

When submitting Expressions of interest please indicate assignment and reference number for which you are applying.

Contact:	E-mail:	Address:
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